

Job Description

Position: Counseling Intern

Department: Behavioral Health

Responsible to: Clinical Director

Position information:

This is a volunteer position, 16-20 hours per week
Owens site

Qualifications:

1. Must be a registered intern with the California Board of Behavioral Sciences, the Board of Psychology, or currently enrolled in a Master's or Doctorate degree program working as a trainee or practicum student.
2. Must maintain a current registration or school enrollment in good standing and will notify the Director of any disciplinary action, including suspension or probation.
3. Ability to interact effectively and in a professional, supportive manner with persons of all backgrounds
4. Excellent verbal and written communication skills

Responsibilities:

Under the direction of the Clinical Supervisor:

1. Counseling of mental health clients, either individually or in a group setting.
2. Attend individual and/or group supervision weekly.
3. Attend administrative meetings and training as needed.
4. Maintain client files in accordance with Axis standard and respond to reports/paperwork required by clients' third party payer.
5. Communicate with Intake Department on hours available to see clients.
6. Other duties as assigned.